

Workers' Compensation Medical Bill Processing Web Portal On-Line Bill Page Navigation Helpful Hints

My page times out while entering a bill using the WCMBP web portal On-Line Bill Entry page. What can I do to prevent this?

Use the Save Bill feature every 5 to 10 minutes to save your progress



Use the Retrieve Saved Bills option to recall any entry saved prior to page timeout



Be aware of the page timeout alert that appears two minutes before the data-entry page times out



What else can I do to save time during bill data-entry?

Create and manage bill templates on the portal to reduce the need to recreate an entire bill with each submission. Use the <u>Online Bills Template</u> tutorial for step-by-step instructions





